



# **FORWARD PLAN**

**15 July 2013 - 14 November 2013**

**Produced By:**

**Democratic Services  
City of York Council  
West Offices  
York  
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Tel No. 01904 551031**

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# CABINET FORWARD PLAN

## What is the Cabinet Forward Plan?

The Cabinet Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated monthly on or around the 14<sup>th</sup> of each month and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Cabinet can collectively take as set out in Part 3 of the council's constitution
- which any Cabinet Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

In addition to elected Councillors, chief officers can also take key decisions in line with the Officers Delegation Scheme as set out in Schedule 3, Part 3 of the Council's Constitution

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## **What information does the Forward Plan contain?**

Each issue entered in the Forward Plan lists:

- The history of the issue in relation to the Forward Plan
- What background documents are available
- What consultation will be undertaken prior to a decision being made
- Who you can make representation to, and how
- The name and contact details of the chief officer responsible for the issue and the forthcoming report
- The date of the meeting at which a decision is due to be taken
- The implications and level of risk to the Council should the recommendations within the report be accepted
- The wards which will be affected by any decision taken

## **If I have a query about an entry on the Forward Plan, who do I contact?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

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## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Health, Housing and Adult Social Services

**Meeting Date:** Between 01/07/13 and 31/07/13      **Keyword:** Housing; Be significant in terms of its effects on communities

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Homeless Review 2012 - 13

**Description:** Purpose of Report: To advise Cabinet of achievements and issues in service in 2012-13. Members are asked to agree targets for 2013-14.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Health, Housing and Adult Social Services

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Becky Ward, Service Manager

becky.ward@york.gov.uk

**Implications:** All Implications

**Level of Risk:** 01-03 Acceptable      **Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact Report Author, Becky Ward 01904 554040

**Process:** Contact Report Author, Becky Ward 01904 554040

**Consultees:** Contact Report Author, Becky Ward 01904 554040

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/08/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Leisure, Culture & Tourism

**Meeting Date:** 15/07/13

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Lease of Land to York Racecourse

**Description:** Purpose of Report: To agree a lease of land to York Racecourse.

The report will ask the Cabinet Member to approve a lease of an additional 0.33 acres of land to York Racecourse to extend their area for the purpose of constructing a new parade ring, and providing new veterinary accommodation and other facilities.

**Wards Affected:** Micklegate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Councillor Sonja Crisp

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** David Baren

david.baren@york.gov.uk

**Implications:** Financial, Legal, Planning

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** Contact Report Author David Baren - 01904 553306  
david.baren@york.gov.uk

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:**

### **Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

22/07/13



## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Leisure, Culture & Tourism

**Meeting Date:** 15/07/13

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Vision for Parks

**Description:** Purpose of Report: To update the Cabinet Member on the vision for the future of parks and green spaces in York.  
The Cabinet Member will be asked to agree the vision for the future of parks and green spaces in York.  
This item was due to be considered at a public decision session on 1 May 2013. Consideration of this item has been deferred to a public decision session on 19 June 2013 to allow time for community consultation. This report has been delayed to the 15 July Decision Session to allow for further consultation.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Leisure, Culture & Tourism

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Charlie Croft, Assistant Director Communities and Culture

charlie.croft@york.gov.uk

**Implications** Financial

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:**

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

22/07/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 16/07/13  
WITHDRAWN

**Keyword:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Finance

**Item Type:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Get York Building - Investment Plan for Growth

**Description:** Purpose of Report: To present a financial investment strategy targeting key stalled sites and the Local Plan Call for Sites quick wins for investment to improve viability to allow development to proceed.

Members are asked to consider and approve the Investment Plan.

This report has been slipped to the June meeting to allow further investigatory work to be undertaken by Officers.

This report has now been slipped to the July meeting as the outcome of grant and funding decisions are awaited.

This report has been withdrawn from the plan as it has now been amalgamated with the report titled "Infrastructure Investment Plan – EIF Business Case" also listed for consideration on 16 July.

**Wards Affected:** All Wards

**Report Writer:** Darren Richardson, Ian Floyd  
**Deadline for Report:** 04/07/13

**Lead Member:** Cabinet Member for Finance, Performance & Customer Service, Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services, Director of Customer & Business Support Services

**Contact Details:** Darren Richardson, Director of City and Environmental Services, Ian Floyd, Director of Customer and Business Support Services

darren.richardson@york.gov.uk, ian.floyd@york.gov.uk

**Implications** Financial

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant

if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Please contact report authors Darren Richardson, Director of City and Environmental Services, tel no. 01904 551330; email: darren.richardson@york.gov.uk or Ian Floyd, Director of Customer & Business Support Services, 01904 551100, email: ian.floyd@york.gov.uk

**Process:** Please contact report authors Darren Richardson, Director of City and Environmental Services, tel no. 01904 551330; email: darren.richardson@york.gov.uk or Ian Floyd, Director of Customer & Business Support Services, 01904 551100, email: ian.floyd@york.gov.uk

**Consultees:** Please contact report authors Darren Richardson, Director of City and Environmental Services, tel no. 01904 551330; email: darren.richardson@york.gov.uk or Ian Floyd, Director of Customer & Business Support Services, 01904 551100, email: ian.floyd@york.gov.uk

**Background Documents:** Get York Building - Investment Plan for Growth

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

22/07/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 16/07/13

**Keyword:**

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Feasibility Report - Cycle Hire Scheme for York

**Description:** Purpose of Report: To outline a case for a full city-wide trial of a public cycle hire scheme within York, based on the Newcastle approach. Cabinet are asked to give approval for Officers to undertake a tendering exercise with interested companies to establish the costs associated with undertaking a full city-wide trial for 12 months, delivered by a third-party. If the tender returns are satisfactory, delegate authority to the Director to award the contract and proceed with the trial. This item has been moved from a Cabinet Member Decision to a Cabinet Decision to allow the report to be considered by Cabinet as part of the Tour De France Legacy Strategy. This report has been slipped from the May to the June meeting to allow further consultation with cycling businesses within the city and to ensure alignment with the emerging Tour De France Legacy work programme. This report will now be taken to Cabinet in July to allow review of the consultation with local businesses which will inform the paper.

**Wards Affected:** All Wards

**Report Writer:** Richard Holland **Deadline for Report:** 04/07/13

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Richard Holland

Richard.Holland@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Please contact report author Richard Holland, 01904 551401 or email richard.holland@york.gov.uk

**Process:** Please contact report author Richard Holland, 01904 551401 or email richard.holland@york.gov.uk

**Consultees:** Please contact report author Richard Holland, 01904 551401 or email richard.holland@york.gov.uk

**Background Documents:** Feasibility Report - Cycle Hire Scheme for York

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 22/07/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 16/07/13

**Keyword:**

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Future Delivery Arrangements for Library and Archives Services

**Description:** Purpose of Report: This report asks the Cabinet to decide whether to establish a social enterprise model for its Library and Archives Services. Cabinet are asked to: consider a draft business plan for a potential social enterprise to operate the Council's Library and Archives services and to decide whether to transfer the Council's services into this model and, if so, on what terms.

The report has been deferred to July in order to allow more time for consideration of the Libraries scrutiny report and investigation of other technical issues.

**Wards Affected:** All Wards

**Report Writer:** Charlie Croft      **Deadline for Report:** 04/07/13  
**Lead Member:** Cabinet Member for Leisure, Culture & Tourism  
**Lead Director:** Director of Communities & Neighbourhoods  
**Contact Details:** Charlie Croft, Assistant Director Communities and Culture

charlie.croft@york.gov.uk

**Implications** Equalities,Resources,ITT,Legal,M&C,Property

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:** Please contact report author Charlie Croft.  
charlie.croft@york.gov.uk

**Process:** Public consultation on this proposal was reported to the Cabinet in December. Further public engagement will be undertaken prior to the decision and will be reported in this paper.

**Consultees:** Contact Report Author

**Background Documents:** Future delivery arrangements for Library and Archives Services

### **Call-In**

If this item is called-in, it will be considered by the      22/07/13  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 16/07/13

**Keyword:** Be significant in terms of its effects on communities; Crime & Disorder; Environment; Housing; Legal; Property

**Item Type:** Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Compulsory Purchase of an Empty Property

**Description:** Purpose of Report: To consider the options available to the council to deal with a long term privately owned empty home which has been the source of nuisance to , and complaints from the local community.

Members are asked to approve the use of Compulsory Purchase Orders under section 17 and Part Xv11 of the Housing Act 1985 and the Acquisition of Land Act 1981 for the purchase of the property.

This report contains an annex that will be considered in private as it contains Exempt Information as described in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) in that the information relates to the financial or business affairs of any particular person (including the authority holding that information).

**Wards Affected:** Westfield Ward

**Report Writer:** James Bailey      **Deadline for Report:** 02/07/13  
**Lead Member:** Cabinet Member for Health, Housing and Adult Social Services  
**Lead Director:** Director of Communities & Neighbourhoods  
**Contact Details:** James Bailey  
james.bailey@york.gov.uk

**Implications** C&C, Equalities, Financial, Legal, Property

**Level of Risk:** 09-15 Constant      **Reason Key:** It is significant in terms of monitoring required      its effect on communities

**Making Representations:** Contact Report Author  
james.bailey@york.gov.uk. 01904 554193

**Process:** Following the legal process regarding CPOs

**Consultees:** Residents and Residents Groups in the area have made their views known to officers directly and through their councillors and the local media.

**Background Documents:** Compulsory Purchase of an Empty Property

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

22/07/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 16/07/13

**Keyword:** Budget

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Finance & Performance Year end Report 2012/13

**Description:** Purpose of Report: To report the financial outturn and final performance information for 2012/13

**Wards Affected:** Members are asked to note the issues.  
All Wards

**Report Writer:** Debbie Mitchell **Deadline for Report:** 04/07/13

**Lead Member:** Councillor Dafydd Williams

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Debbie Mitchell

debbie.mitchell@york.gov.uk

**Implications** Financial

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact Report Author  
debbie.mitchell@york.gov.uk 01904 554161

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:** Finance & performance year end report 2012/13

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 22/07/13



## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 16/07/13

**Keyword:** Be significant in terms of its effects on communities; Crime & Disorder; Environment; Housing; Legal; Property

**Item Type:** Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Compulsory Purchase of an Empty Property

**Description:** Purpose of Report: To consider the options available to the council to deal with a long term privately owned empty home which has been the source of nuisance to , and complaints from the local community.

Members are asked to approve the use of Compulsory Purchase Orders under section 17 and Part Xv11 of the Housing Act 1985 and the Acquisition of Land Act 1981 for the purchase of the property.

This report contains an annex that will be considered in private as it contains Exempt Information as described in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) in that the information relates to the financial or business affairs of any particular person (including the authority holding that information).

**Wards Affected:** Westfield Ward

**Report Writer:** James Bailey  
**Lead Member:** Cabinet Member for Health, Housing and Adult Social Services  
**Lead Director:** Director of Communities & Neighbourhoods  
**Contact Details:** James Bailey

**Deadline for Report:** 02/07/13

james.bailey@york.gov.uk

**Implications:** C&C,Equalities,Financial,Legal,Property

**Level of Risk:** 09-15 Constant monitoring required  
**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact Report Author  
james.bailey@york.gov.uk. 01904 554193

**Process:** Following the legal process regarding CPOs

**Consultees:** Residents and Residents Groups in the area have made their views known to officers directly and through their councillors and the local media.

**Background Documents:** Compulsory Purchase of an Empty Property

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

22/07/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 16/07/13

**Keyword:** Life in the community; Be significant in terms of its effects on communities

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Facing the Challenge of Poverty – Work Programme

**Description:** Purpose of Report: The report will give clarity regarding overall poverty work being undertaken in the city and will highlight gaps in provision or suggest where services / projects may need to be consolidated. The report will conclude with suggestions as to where efforts and change should be focussed and will incorporate a work programme through to May 2015.

Members are asked to consider and agree the suggested work programme, including the allocation of funding to deliver improvements from EIF.

**Wards Affected:** All Wards

**Report Writer:** Stewart Halliday **Deadline for Report:** 04/07/13

**Lead Member:** Councillor James Alexander

**Lead Director:** Chief Executive

**Contact Details:** Stewart Halliday

stewart.halliday@york.gov.uk

**Implications** M&C

**Level of Risk:** 01-03 Acceptable **Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:** Facing the challenge of poverty – work programme

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 22/07/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 16/07/13

**Keyword:** Budget

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Capital Programme Outturn 2012/13 and Revisions to the 2013/14 – 2017/18 Programme

**Description:** Purpose of Report: To set out the Councils capital programme outturn 2012/13.

Members are asked to note the 2012/13 capital outturn position and approve any requests for slippage.

**Wards Affected:** All Wards

**Report Writer:** Ross Brown

**Deadline for Report:** 04/07/13

**Lead Member:** Cabinet Member for Finance, Performance & Customer Service

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Ross Brown

ross.brown@york.gov.uk

**Implications:** Financial

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** Contact Report Author - Ross Brown 01904 551207 or ross.brown@york.gov.uk

**Process:** Contact Report Author - Ross Brown 01904 551207 or ross.brown@york.gov.uk

**Consultees:** Contact Report Author - Ross Brown 01904 551207 or ross.brown@york.gov.uk

**Background Documents:** Capital Programme Outturn 2012/13 and revisions to the 2013/14 – 2017/18 Programme

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 22/07/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 16/07/13

**Keyword:** Economics and finance;  
Budget

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** 2014-16 Budget Process

**Description:** Purpose of Report: To provide Cabinet with an overview of the proposed 2014/16 budget strategy, highlighting the key issues in relation to the councils Medium Term Financial Forecast (MTFF).

Members are asked to note the contents of the report.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell

**Deadline for Report:** 04/07/13

**Lead Member:** Cabinet Member for Finance, Performance & Customer Service

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Debbie Mitchell

debbie.mitchell@york.gov.uk

**Implications:** Financial

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** Contact report author - Debbie Mitchell 01904 554161  
debbie.mitchell@york.gov.uk

**Process:** Contact report author - Debbie Mitchell 01904 554161  
debbie.mitchell@york.gov.uk

**Consultees:** Contact report author - Debbie Mitchell 01904 554161  
debbie.mitchell@york.gov.uk

**Background Documents:** 2014-16 Budget Process

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

22/07/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 16/07/13

**Keyword:** Budget; Economics and finance

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Treasury Management Annual Report 2012/13 and Review of Prudential Indicators

**Description:** Purpose of Report: Statutory report for Treasury Management and Prudential Indicators.

Members are asked to note the contents of the report.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell

**Deadline for Report:** 04/07/13

**Lead Member:** Cabinet Member for Finance, Performance & Customer Service

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Debbie Mitchell

debbie.mitchell@york.gov.uk

**Implications** Financial

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** Contact Report Author - Debbie Mitchell 01904 554161 or debbie.mitchell@york.gov.uk

**Process:** Contact Report Author - Debbie Mitchell 01904 554161 or debbie.mitchell@york.gov.uk

**Consultees:** Contact Report Author - Debbie Mitchell 01904 554161 or debbie.mitchell@york.gov.uk

**Background Documents:** Treasury Management Annual Report 2012/13 and Review of Prudential Indicators

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

22/07/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 16/07/13  
WITHDRAWN

**Keyword:** Be significant in terms of its effects on communities; Housing; Adult Social Care; Health; Crime & Disorder; Budget; Employment, jobs and careers; Government, politics and public administration; Economics and finance; Life in the community; Education and skills

**Item Type:** Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Review of Council Tax Support Scheme and Council Tax Exemptions

**Description:** Purpose of Report: As requested by Cabinet the report will provide an update on the implementation of the councils CTS scheme and Technical Changes to Council Tax. It will also consider whether changes may be required for 2014/15 and the need for further Public Consultation

Members are asked to consider the current position and options for 2014/15 and make any necessary decisions.

This item has been withdrawn and will be brought to Cabinet later in the year.

**Wards Affected:** All Wards

**Report Writer:** David Walker      **Deadline for Report:** 02/07/13  
**Lead Member:** Councillor Dafydd Williams  
**Lead Director:** Director of Customer & Business Support Services  
**Contact Details:** David Walker

david.walker@york.gov.uk

**Implications:** Financial

**Level of Risk:** 09-15 Constant monitoring required      **Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** To report author David Walker  
Email: david.walker@york.gov.uk Telephone: (01904) 552261

**Process:** See report author

**Consultees:** See report author

**Background Documents:** Review of Council Tax Support Scheme and Council Tax Exemptions

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

22/07/13



## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 16/07/13

**Keyword:** Constitution; Budget; Be significant in terms of its effects on communities

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Combined Authority Governance Review and Scheme

**Description:** Purpose of Report: To present to members the final version of the review and scheme for the combined authority that will be submitted to Government on behalf of City of York Council and the five West Yorkshire authorities.

Members will be asked to approve the review and scheme for the combined authority.

**Wards Affected:** All Wards

**Report Writer:** Katie Stewart

**Deadline for Report:** Before 04/07/13

**Lead Member:** Councillor James Alexander

**Lead Director:** Chief Executive

**Contact Details:** Katie Stewart, Head of Economic Development  
katie.stewart@york.gov.uk

**Implications** Legal, M&C

**Level of Risk:** 09-15 Constant monitoring required

**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact Report Author - Katie Stewart 01904 554418  
[katie.stewart@york.gov.uk](mailto:katie.stewart@york.gov.uk)

**Process:** Contact Report Author – Katie Stewart 01904 554418  
[katie.stewart@york.gov.uk](mailto:katie.stewart@york.gov.uk)

**Consultees:** Contact Report Author

**Background Documents:** Combined Authority Governance Review and Scheme

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

22/07/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 16/07/13

**Keyword:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Property

**Item Type:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Future of the Guildhall Complex

**Description:** Purpose of Report: To identify options and seek views on future use and management of the Guildhall complex and its various buildings and spaces.

Members are asked to agree options and recommended next steps.

**Wards Affected:** All Wards

**Report Writer:** Tracey Carter  
**Lead Member:** Cabinet Member for Finance, Performance & Customer Service  
**Lead Director:** Director of Customer & Business Support Services  
**Contact Details:** Tracey Carter, Assistant Director-Finance, Asset Management and Procurement

**Deadline for Report:** 04/07/13

tracey.carter@york.gov.uk

**Implications** Financial

**Level of Risk:** 16-20 Action plan required

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the

implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact Report Author  
Tracey Carter, tracey.carter@york.gov.uk, Tel: 01904 553419

**Process:** Contact Report Author  
Tracey Carter, tracey.carter@york.gov.uk, Tel: 01904 553419

**Consultees:** Contact Report Author  
Tracey Carter, tracey.carter@york.gov.uk, Tel: 01904 553419

**Background Documents:** Future of the Guildhall Complex

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 22/07/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 16/07/13

**Keyword:** Constitution; Budget; Be significant in terms of its effects on communities

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Combined Authority Governance Review and Scheme

**Description:** Purpose of Report: To present to members the final version of the review and scheme for the combined authority that will be submitted to Government on behalf of City of York Council and the five West Yorkshire authorities.

Members will be asked to approve the review and scheme for the combined authority.

**Wards Affected:** All Wards

**Report Writer:** Katie Stewart **Deadline for Report:** Before 04/07/13

**Lead Member:** Councillor James Alexander

**Lead Director:** Chief Executive

**Contact Details:** Katie Stewart, Head of Economic Development

katie.stewart@york.gov.uk

**Implications** Legal, M&C

**Level of Risk:** 09-15 Constant monitoring required

**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact Report Author - Katie Stewart 01904 554418  
katie.stewart@york.gov.uk

**Process:** Contact Report Author – Katie Stewart 01904 554418  
katie.stewart@york.gov.uk

**Consultees:** Contact Report Author

**Background Documents:** Combined Authority Governance Review and Scheme

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

22/07/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 16/07/13

**Keyword:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Budget; Economics and finance

**Item Type:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Infrastructure Investment Plan – EIF Business Case

**Description:** Purpose of Report: to recommend EIF spend for resources required to enable fast-tracking of key development sites in line with our Get York Building ambitions, and to set out how this spend ties into the next milestones for setting out the plans for infrastructure investment in the Autumn.

Members are asked to: approve EIF spend of £1m for the resource required; Note further milestones/next steps in the development of this agenda.

This item now includes the *Get York Building – Investment Plan for Growth* item which was originally listed separately on the Forward Plan.

**Wards Affected:** All Wards

**Report Writer:** Katie Stewart

**Deadline for Report:** Before 04/07/13

**Lead Member:** Councillor James Alexander

**Lead Director:** Chief Executive

**Contact Details:** Katie Stewart, Head of Economic Development

katie.stewart@york.gov.uk

**Implications** Financial

**Level of Risk:** 16-20 Action plan required

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the

budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:** Infrastructure Investment Plan – EIF Business Case

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

22/07/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 16/07/13

**Keyword:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above; Employment, jobs and careers

**Item Type:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Leeds City Region - Revolving Investment Fund

**Description:** Purpose of Report: To approve the contribution to the LCR RIF, in light of latest governance framework associated with the fund.

Members will be asked to approve the contribution.

**Wards Affected:** All Wards

**Report Writer:** **Deadline for Report:** Before 04/07/13

**Lead Member:** Councillor Dafydd Williams

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Ian Floyd, Director of Customer and Business Support Services

ian.floyd@york.gov.uk

**Implications** Financial, Legal, M&C

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the

implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:** Leeds City Region - Revolving Investment Fund

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

22/07/13



## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 16/07/13

**Keyword:** Information and communication; Economics and finance

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** City of York Trading Ltd - ICT Services

**Description:** Purpose of Report: This report describes the current and developing ICT services, and the aspirations of making them available through the CYT Ltd.

Members are asked to  
a) agree with the recommendation for ICT to explore opportunities for trading its services and in house developed innovations and

b) to delegate the authority to the Director of CBSS to establish terms of contract and associated service level agreements with our public sector partners and/or private sector that are beneficial to all parties.

**Wards Affected:**

**Report Writer:** Roy Grant

**Deadline for Report:** Before 04/07/13

**Lead Member:** Councillor Dafydd Williams

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Roy Grant

roy.grant@york.gov.uk

**Implications** ITT, Legal

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** Consult Report Author

**Process:** Consult report author

**Consultees:**

**Background Documents:** City of York Trading Ltd - ICT Services

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

22/07/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Health, Housing and Adult Social Services

**Meeting Date:** 18/07/13

**Keyword:** Housing

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Choice Based Lettings Common Allocations Policy

**Description:** Purpose of Report: The Cabinet Member is asked to review and update North Yorkshire Choice Based Lettings Common Allocations Policy in light of national legislative changes and 12 month review. The Cabinet Member is requested to agree final changes to the allocations policy. This item has slipped to an April Decision due to it linking in with other Local Authority Executive timetables. This item has now been slipped to a May decision to allow time for more consultation. This report has been slipped to June to enable further discussion on the impact to take place.

The reason this report has been slipped to July is to allow the Cabinet Member to consider this item in a public Health, Housing & Adult Social Services Decision Session due to take place on 18 July 2013.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Cabinet Member for Health, Housing and Adult Social Services

**Lead Director:**

Director of Communities & Neighbourhoods

**Contact Details:**

Becky Ward, Service Manager

becky.ward@york.gov.uk

**Implications**

Equalities

**Level of Risk:**

01-03 Acceptable

**Reason Key:**

**Making Representations:**

Contact Report Author - Becky Ward: Tel 01904 55 4040;

**Process:**

Research, consultation and production of report. Circulation of draft report which has to be agreed by 8 other partner agencies/LA's.

**Consultees:**

Sub regional consultation with agencies, partners and communities.

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/08/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Health, Housing and Adult Social Services

**Meeting Date:** 18/07/13 **Keyword:** Adult Social Care; Budget; Health, well-being and care

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Proposals on the introduction of new two tiered charging arrangements for Warden Call

**Description:** Purpose of Report: To provide details of the consultation with customers and stakeholders on the proposals to introduce tiered charging for the Warden Call service together with recommendations.

The Cabinet Member will be asked to consider the options presented following consultation to introduce a tiered charging system and determine the preferred option for charges for the Warden Call service.

The decision will be taken at a public Cabinet Member Decision Session to be held on 19 June 2013. This report was delayed to a public meeting to take place on 27 June 2013 to allow a variety of appropriate consultation methods to be set up and a longer period of time for the consultation with customers. This decision will now be taken at a public Decision Session on 18 July 2013, to allow time to fully consider the responses to the consultation.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Cabinet Member for Health, Housing and Adult Social Services

**Lead Director:**

Director of Adults, Children & Education

**Contact Details:**

Heather Barden, Graham Terry, Assistant Director Adult Provision and Transformation

heather.barden@york.gov.uk, graham.terry@york.gov.uk

**Implications** Financial

**Level of Risk:** 04-08 Regular **Reason Key:** monitoring required

**Making Representations:** By email to report authors.  
heather.barden@york.gov.uk and  
graham.terry@york.gov.uk

**Process:** The consultation involves letters with an explanation of the proposals being sent to all Warden Call customers with an opportunity to respond using a variety of methods. In these communications with customers we seek their views on all the proposals and if they were introduced, how these may affect their use of the service.  
Consultation with potential future users of the service or relatives of users are being undertaken with relevant organisations (eg YOPA, AGE UK York etc) and via a variety of communication

methods.

**Consultees:** All customers and stakeholders.

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

12/08/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport Planning & Sustainability

**Meeting Date:** 19/07/13

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** 20mph in the West of York - Speed Limit Order Consultation and Petition Response

**Description:** Purpose of the report: To consider objections and representations associated with the Speed Limit Order proposed for residential areas across the West of York. The report will also respond to an online petition against the citywide 20mph proposals which has been signed by 240 people.

The Cabinet Member will be asked to make a decision on whether to accept or overrule the objections and petition in order to proceed, abandon or modify the scheme accordingly.

**Wards Affected:** Acomb Ward; Dringhouses & Woodthorpe Ward; Holgate Ward; Micklegate Ward; Rural West York Ward; Westfield Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Tom Horner, Transport Planner

tom.horner@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** To make representations please email 20mph@york.gov.uk or write to the report author at West Offices

**Process:** The paper reports the outcome of a consultation process. It will be consulted upon internally within CYC prior to publication.

**Consultees:** All residents on affected streets. Ward members and Parish Councils where affected. All statutory consultees on a speed limit order were also consulted on the scheme proposals.

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/08/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport Planning & Sustainability

**Meeting Date:** 19/07/13

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Future Management arrangements for Land at Mayfield Grove, York

**Description:** Purpose of report: To seek a Member decision on the future management arrangements for land at Mayfield Grove, following a mediation exercise undertaken in response to the decision session held on 27 September 2012.  
The Cabinet Member is asked to determine the future management arrangements for the land at Mayfield Grove, York.

**Wards Affected:** Dringhouses & Woodthorpe Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** David Warburton

david.warburton@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:** Please contact report author David Warburton on tel. no. 01904 551312 or email: david.warburton@york.gov.uk

**Process:** Please contact report author David Warburton on tel. no. 01904 551312 or email: david.warburton@york.gov.uk

**Consultees:** Please contact report author David Warburton on tel. no. 01904 551312 or email: david.warburton@york.gov.uk

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/08/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Health, Housing and Adult Social Services

**Meeting Date:** 30/07/13                      **Keyword:** Housing; Be significant in terms of its effects on communities

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Tenancy Policy

**Description:** Purpose of Report: To agree the Tenancy Policy.

The Cabinet Member is asked to approve the policy.

This report has been slipped to July is to allow the Cabinet Member to consider this item in a public Health, Housing & Adult Social Services Decision Session due to take place on 30 July 2013.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Health, Housing and Adult Social Services

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Denis Southall

denis.southall@york.gov.uk

**Implications** Equalities, Legal

**Level of Risk:** 01-03 Acceptable                      **Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Denis Southall - need to consult the Federation

**Process:** Denis Southall - need to consult the Federation

**Consultees:** Federation of tenants

**Background Documents:**

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 12/08/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Health, Housing and Adult Social Services

**Meeting Date:** 30/07/13

**Keyword:** Housing; Health; Environment; Property; Life in the community; Health, well-being and care; Be significant in terms of its effects on communities

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** 'YorProperty' - The Introduction of a Voluntary Landlord Accreditation Scheme in York

**Description:** Purpose of Report: Provides details of the proposed voluntary private landlord accreditation scheme for York.

The Cabinet Member is asked to sign off the proposals and approve the introduction of the Scheme as detailed.

This report has been slipped to July is to allow the Cabinet Member to consider this item in a public Health, Housing & Adult Social Services Decision Session due to take place on 30 July 2013.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Health, Housing and Adult Social Services

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Ruth Abbott

**Implications** C&C,Equalities,Financial

**Level of Risk:** 01-03 Acceptable

**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Please contact report author, Jed Smawfield 01904 551563

**Process:** Please contact report author, Jed Smawfield 01904 551563

**Consultees:** All private rented sector stakeholders.

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

12/08/13



## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Leisure, Culture & Tourism

**Meeting Date:** Between 01/08/13 and 31/08/13 **Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Promoting Access to Cultural Opportunities

**Description:** Purpose of Report: To set up a bursary scheme to promote access to cultural and sport and active leisure opportunities in York for the most vulnerable people in our community.

The Cabinet Member is asked to agree to the Council making available a bursary fund of £600 per annum. The purpose of the fund will be to allow partner organisations to purchase tickets for cultural or sporting activities for vulnerable individuals and families that they are working with.

**Wards Affected:**

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Leisure, Culture & Tourism

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Charlie Croft, Assistant Director Communities and Culture

charlie.croft@york.gov.uk

**Implications** Equalities, Financial

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact Report Author - Charlie Croft 01904 553371  
charlie.croft@york.gov.uk

**Process:** Contact Report Author - Charlie Croft 01904 553371  
charlie.croft@york.gov.uk

**Consultees:**

**Background Documents:**

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

16/09/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Environmental Services

**Meeting Date:** 20/08/13

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Public Toilets

**Description:** Purpose of Report: To agree future arrangements for the management of public toilets in York.

The Cabinet Member is asked to approve the award tender to secure investment in public toilets and new operator arrangements.

This report has been deferred from the June to the July Cabinet to allow time for tender evaluation.

It is more appropriate for this item to go to a decision session so it will now be considered at a public Decision Session - Cabinet Member for Environmental Services on 20 August 2013.

**Wards Affected:** All Wards

**Report Writer:** Russell Stone, Adele Spencer

**Deadline for Report:** 08/08/13

**Lead Member:** Cabinet Member for Environmental Services

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Russell Stone, Adele Spencer, Commercial Procurement Manager

russell.stone@york.gov.uk, a.spencer@york.gov.uk

**Implications:** Financial

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:** Contact Report Authors: Russell Stone and Adele Spencer  
russell.stone@york.gov.uk and adele.spencer@york.gov.uk

**Process:** Contact Report Authors: Russell Stone and Adele Spencer  
russell.stone@york.gov.uk and adele.spencer@york.gov.uk

**Consultees:** Contact Report Authors

**Background Documents:** Public Toilets

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

16/09/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Environmental Services

**Meeting Date:** 20/08/13

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Huntsmans Walk request for Footway Resurfacing Petition

**Description:** Purpose of the report: To address the concerns as stated in the above petition, to offer members options in order for them to make a decision on actions to be taken.

The Cabinet Member is asked to consider the options available and approve the recommendations which follow CYC policies and procedures.

**Wards Affected:** Westfield Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Environmental Services

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Andy Binner

Andy.Binner@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular  
monitoring required

**Reason Key:**

**Making Representations:** Please contact the report author Andy Binner.  
Email: andy.binner@york.gov.uk

**Process:** Please contact report author Andy Binner.

**Consultees:** Please contact report author Andy Binner for full details.

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

16/09/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Environmental Services

**Meeting Date:** 20/08/13

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Review of Spring Clean

**Description:** Purpose of Report: To review the success of the Smarter York Spring Clean initiative and to plan the next steps.  
The Cabinet Member will be asked to comment on the learning points from the Spring Clean and to agree the future programme.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Environmental Services

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Russell Stone

russell.stone@york.gov.uk

**Implications:** Financial, M&C

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:**

**Background Documents:**

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

16/09/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Leisure, Culture & Tourism

**Meeting Date:** Between 01/09/13 and 30/09/13 **Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Appointment of Contractor for the City Archive Capital Project

**Description:** Purpose of Report: To update the Cabinet Member on the procurement in respect of the construction of the new Heritage Lottery funded city archive and to approve the appointment of the contractor. This report and decision will only be required in the event that a contractor is selected through the procurement process whose bid is not the cheapest.

The Cabinet Member is asked to approve the appointment of the contractor.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Leisure, Culture & Tourism

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Charlie Croft, Assistant Director Communities and Culture

charlie.croft@york.gov.uk

**Implications** Financial, Property

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact report author: Richard Taylor 01904 555738 or richard.taylor@york.gov.uk

**Process:** Contact report author: Richard Taylor 01904 555738 or richard.taylor@york.gov.uk

**Consultees:** Contact report author: Richard Taylor 01904 555738 or richard.taylor@york.gov.uk

**Background Documents:**

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

21/10/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Leisure, Culture & Tourism

**Meeting Date:** Between 01/09/13 and 30/09/13 **Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Appointment of Architect for the Markets Refurbished Capital Project

**Description:** Purpose of Report: To update the Cabinet Member on the procurement in respect of the design of the Newgate Market refurbishment and to approve the appointment of the design team. This report and decision will only be required in the event that a contractor is selected through the procurement process whose bid is not the cheapest. The Cabinet Member will be asked to approve the appointment of the design team.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Leisure, Culture & Tourism

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Charlie Croft, Assistant Director Communities and Culture

charlie.croft@york.gov.uk

**Implications** Financial, Property

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

21/10/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Crime & Stronger Communities

**Meeting Date:** Between 01/09/13 and 30/09/13 **Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Review of Community York Fund

**Description:** Purpose of Report: To receive feedback on the effectiveness of the Community York Fund to date.

The Cabinet Member will be asked to decide whether to extend the current arrangements for a further year.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Crime & Stronger Communities

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Mary Bailey, Head of Play and Young People's Cultural Entitlement

mary.bailey@york.gov.uk

**Implications** Equalities, Financial

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** N/A

**Process:** Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

21/10/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport Planning & Sustainability

**Meeting Date:** Between 01/09/13 and 30/09/13 **Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** 2013/14 CES Capital Programme Consolidated Report

**Description:** Purpose of the report: To make adjustments to scheme allocations to take account of progress on schemes to date, and the latest cost estimates and delivery projections.

The Cabinet Member is asked to approve amendments to the 2013/14 CES Planning

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Tony Clarke  
tony.clarke@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required **Reason Key:**

**Making Representations:** Please contact the report author Tony Clarke on tel no. 01904 551641 or email: [tony.clarke@york.gov.uk](mailto:tony.clarke@york.gov.uk)

**Process:** Please contact the report author Tony Clarke on tel no. 01904 551641 or email: [tony.clarke@york.gov.uk](mailto:tony.clarke@york.gov.uk)

**Consultees:** Please contact the report author Tony Clarke on tel no. 01904 551641 or email: [tony.clarke@york.gov.uk](mailto:tony.clarke@york.gov.uk)

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

21/10/13



## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport Planning & Sustainability

**Meeting Date:** Between 01/09/13 and 30/09/13 **Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** LTP3 Interim Performance Report

**Description:** Purpose of the report: To advise on progress against key performance indicators.

The Cabinet Member is asked to note the progress.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Ruth Stephenson

ruth.stephenson@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Please contact report author Ruth Stephenson on tel no. 01904 551372 or email: ruth.stephenson@york.gov.uk

**Process:** Please contact report author Ruth Stephenson on tel no. 01904 551372 or email: ruth.stephenson@york.gov.uk

**Consultees:** Please contact report author Ruth Stephenson on tel no. 01904 551372 or email: ruth.stephenson@york.gov.uk

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 21/10/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport Planning & Sustainability

**Meeting Date:** Between 01/09/13 and 30/09/13 **Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** 2013/14 CES Capital Programme Monitor 1 Report

**Description:** Purpose of the report: To make adjustments to scheme allocations to take account of progress on schemes to date, and the latest cost estimates and delivery projections.  
The Cabinet Member is asked to approve amendments to the 2013/14 CES Planning

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Tony Clarke

tony.clarke@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:** Please contact the report author Tony Clarke on tel no. 01904 551641 or email: tony.clarke@york.gov.uk

**Process:** Please contact the report author Tony Clarke on tel no. 01904 551641 or email: tony.clarke@york.gov.uk

**Consultees:** Please contact the report author Tony Clarke on tel no. 01904 551641 or email: tony.clarke@york.gov.uk

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 21/10/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport Planning & Sustainability

**Meeting Date:** Between 01/09/13 and 30/09/13 **Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Copmanthorpe Primary School - Low Green Highway Improvements

**Description:** Purpose of the Report: Last year, concerns were raised about road safety on Low Green near the Primary School in Copmanthorpe. Visibility at a well used speed table crossing point is restricted by the existing road layout and parents parking near two of the entrances has made it difficult for children to cross the road. This reports put forward a highway improvement scheme to improve visibility at these three key locations by realigning a nearby junction and using school keep clear markings to discourage parking. It also summarises the consultation with interested parties in order to recommend a way forward.

**Wards Affected:** The Cabinet Member is asked to approve the implementation of the proposals.  
Rural West York Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Louise Robinson

louise.robinson@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** Please contact report author Louise Robinson, tel no. 01904 553463 louise.robinson@york.gov.uk

**Process:** Emails and letters asking for comments on the proposals.

**Consultees:** Local members, other relevant members, parish council, emergency services, school, road user groups and local residents.

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 21/10/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 03/09/13  
WITHDRAWN

**Keyword:** Health, well-being and care;  
Information and  
communication; Life in the  
community

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Developing a Thriving Voluntary Sector

**Description:** Purpose of report: To outline the City of York Council's proposed role/obligations as part of a Voluntary Sector Strategy for the City of York.

Members are asked to approve the actions identified for CYC within the Citywide strategy.

This item was slipped from November to the December Cabinet meeting to allow more time for consultation. This report has been slipped to the March 2013 meeting to allow further time for consultation. This item was slipped to the April Cabinet to allow the voluntary sector more time to develop it. This has now been slipped to the Cabinet meeting in June for the same reason. This item has now been slipped to the July Cabinet to allow more time for York CVS to develop the strategy document. This decision will now be taken by Cabinet on 3 September to allow time to consult with the new Chief Exec of CVS.

This item has been withdrawn from the Forward Plan for the current time to allow for consultation with the new Chief Executive of York CVS.

**Wards Affected:** All Wards

**Report Writer:** Adam Gray

**Deadline for Report:** 21/08/13

**Lead Member:** Cabinet Member for Leisure, Culture & Tourism, Cabinet Member for Crime & Stronger Communities

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Adam Gray, Senior Partnership Support Officer (VCS)

adam.gray@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** Contact Report Author, Adam Gray, Senior Partnership Support Officer (VCS), Email: adam.gray@york.gov.uk, Tel 55 1053

**Process:** Contact Report Author

**Consultees:** Voluntary Sector Bodies

**Background Documents:** Developing a Thriving Voluntary Sector

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

16/09/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 03/09/13

**Keyword:** Budget

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Capital Programme Monitor 1 2013/14

**Description:** Purpose of Report: To provide members with an update on the capital programme

Members are asked to note the issues and approve any adjustments as required

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:** Before 21/08/13

**Lead Member:** Councillor Dafydd Williams

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Ross Brown

ross.brown@york.gov.uk

**Implications:** Financial

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:**

**Background Documents:** Capital Programme Monitor 1 2013/14

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

16/09/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport Planning & Sustainability

**Meeting Date:** 04/09/13                      **Keyword:** Environment

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Dunnington Parish Council Neighbourhood Plan

**Description:** Purpose of the Report: To inform the Cabinet Member that Dunnington Parish Council have formally submitted a Neighbourhood Plan. The Council has publicised the application as part of its statutory duty. Further work to follow towards adoption of Plan.

**Wards Affected:** The Cabinet Member is asked to consider and if appropriate approve area boundary for production of a Neighbourhood Plan. Derwent Ward; Heslington Ward; Osbaldwick Ward; Strensall Ward; Wheldrake Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Rebecca Harrison

rebecca.harrison@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable                      **Reason Key:**

**Making Representations:** Please contact report author Rebecca Harrison.  
rebecca.harrison@york.gov.uk  
01904 551667

**Process:** 6 week Statutory Consultation (26/06/13 - 31/07/13)

**Consultees:** Online (City Wide)  
Letter to businesses in Dunnington.

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 16/09/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport Planning & Sustainability

**Meeting Date:** 04/09/13

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Haxby to Clifton Moor Cycle Route

**Description:** Purpose of the Report: To outline proposals to create an off-road shared use pedestrian/cycle path alongside the A1237 Outer Ring Road between Haxby Road and Wigginton Road. The proposals include crossing points on Haxby Road on both sides of the outer ring road roundabout, and on Wigginton Road to provide links enabling access to and from the route. The report will include officer comments on various technical, safety and financial considerations in relation to the proposals, together with feedback from the public consultation. The report will seek approval to implement the proposals, together with authorisation to advertise the necessary Traffic Regulation Orders.

The Cabinet Member is asked to approve the implementation of the proposals, and authorise any necessary Traffic Regulation Orders linked to the scheme proposals.

**Wards Affected:** Haxby & Wigginton Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Jon Pickles, Highway Safety Engineer (Transport & Safety)

jonathan.pickles@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** Please contact report author Jon Pickles.  
jon.pickles@york.gov.uk

**Process:** Please contact report author Jon Pickles for full details.  
jon.pickles@york.gov.uk

**Consultees:** The land owner for part of the proposed route and the rail authority as well as other key officers and members.

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

16/09/13



## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport Planning & Sustainability

**Meeting Date:** 04/09/13

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Petition to Secure a Ride Around for £1 Deal on Bus Transport for all Young People of York

**Description:** Purpose of the report: To respond to the above petition and outline options for consideration.

The Cabinet Member is asked to consider the options and agree a way forward.

This decision will now be taken in June (date to be confirmed) as clarification of some detail is required.

The decision has now been deferred until the public Cabinet Member Decision Session scheduled for 4 September as unfortunately negotiations with the local bus providers are still ongoing and therefore officers are not in a position to report back on a potential solution at the current time.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Andrew Bradley, Principal Transport Planner, City Strategy

andrew.bradley@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** Please contact the report author Andrew Bradley.  
andrew.bradley@york.gov.uk

**Process:** Please contact the report author Andrew Bradley.

**Consultees:** Please contact the report author Andrew Bradley.

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

16/09/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Transport Planning & Sustainability

**Meeting Date:** 04/09/13

**Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Clarence Street Bus Lane

**Description:** Purpose of the Report: To present information about the Clarence Street bus lane scheme. The report will summarise responses from the consultation exercise about the bus lane and will present information on construction costs, timescales and key risks in the form of the project plan.

**Wards Affected:** The Cabinet Member is asked to approve construction of the bus lane to the specification laid out in the report.

Clifton Ward; Guildhall Ward; Haxby & Wigginton Ward; Huntington & New Earswick Ward; Strensall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Julian Ridge, Mike Durkin

julian.ridge@york.gov.uk, mike.durkin@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** Please contact report author Julian Ridge.  
julian.ridge@york.gov.uk Tel: 01904 552435

**Process:** Public consultation by letter and leaflet drop, public consultation with key stakeholders through meetings.

**Consultees:** Statutory consultees, local residents and businesses including key stakeholders.

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

16/09/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 01/10/13

**Keyword:** Budget; Economics and finance; Be significant in terms of its effects on communities

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Review of the Impact of Technical Changes to Council Tax

**Description:** Purpose of Report: to provide details of the impact of the changes approved at Cabinet on 6th November 2012 as requested by the Leader of the Council.

Members are asked to consider the impact and value of any additional council tax collected and consider any further amendments to the exemptions.

**Wards Affected:** All Wards

**Report Writer:** David Walker

**Deadline for Report:** 19/09/13

**Lead Member:** Cabinet Member for Finance, Performance & Customer Service

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** David Walker

david.walker@york.gov.uk

**Implications** Financial

**Level of Risk:** 01-03 Acceptable

**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact Report Author David Walker on david.walker@york.gov.uk Tel: 01904 552261

**Process:** Contact Report Author david.walker@york.gov.uk Tel: 01904 552261

**Consultees:** Contact Report Author david.walker@york.gov.uk Tel: 01904 552261

**Background Documents:** Review of the impact of technical changes to council tax

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

07/10/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet Member for Finance, Performance & Customer Service

**Meeting Date:** Between 01/10/13 and 31/10/13 **Keyword:**

**Item Type:** Cabinet Member Decision - of 'Normal' importance

**Title of Report:** Lease to Manor School

**Description:** Purpose of Report: To grant a long lease to Manor CE School of land acquired for the purpose of creating additional playing fields adjacent to the school.

The Cabinet Member is asked to agree to grant a 150 year lease.

This item was slipped to allow more time to negotiate the lease. This item slipped to September as Manor School were not in a position to proceed. It was then slipped to an October decision because officers were awaiting Manor School's decision. This item was then slipped to a November decision because officers were still awaiting Manor School's decision. This item has now slipped to a January 2013 decision because Manor School is not yet in a position to proceed. The decision has now been delayed until March as officers are still awaiting Manor School's decision. The report has now been deferred until May for the same reason. This item has slipped to a July decision to allow time to draw up the lease.

This item has been slipped to an October decision as officers are still awaiting Manor School's decision.

**Wards Affected:** Rural West York Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Councillor Dafydd Williams

**Lead Director:**

Director of Communities & Neighbourhoods

**Contact Details:**

Vicky Japes, Philip Callow

vicky.japes@york.gov.uk, philip.callow@york.gov.uk

**Implications**

Legal, Property

**Level of Risk:**

01-03 Acceptable

**Reason Key:**

**Making Representations:**

Contact Report Authors:

Philip Callow, Head of Asset and Property

Management, Tel: 01904 553360 Email:

philip.callow@york.gov.uk and Vicky Japes, Senior

Sport & Active Leisure Officer (Policy & Planning), Tel:

01904 553382 Email: vicky.japes@york.gov.uk.

**Process:**

Contact Report Author

**Consultees:** Contact Report Author

**Background Documents:** City of York Capital Programme 201112  
Committee Report for Lease to Manor School

**Call-In**

If this item is called-in, it will be considered by the 18/11/13  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 05/11/13

**Keyword:** Be significant in terms of its effects on communities;  
Finance

**Item Type:** Cabinet Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** A Tourism Strategy for York

**Description:** Purpose of Report: To endorse a new Tourism Strategy for York for the following 10 year period.

Members are asked to endorse the strategy which has been produced jointly with Visit York and to agree the delivery structures which will secure its implementation.

**Wards Affected:** All Wards

**Report Writer:** **Deadline for Report:** Before 22/10/13

**Lead Member:** Cabinet Member for Leisure, Culture & Tourism

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Charlie Croft, Assistant Director Communities and Culture

charlie.croft@york.gov.uk

**Implications:** Financial

**Level of Risk:** 01-03 Acceptable

**Reason Key:** It is significant in terms of its effect on communities

**Making Representations:** Contact Report Author

**Process:** Extensive consultation has taken place with residents, businesses and other stakeholders over the 12 months prior to production of the strategy.

**Consultees:**

**Background Documents:** A Tourism Strategy for York

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/11/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 05/11/13

**Keyword:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Item Type:** Cabinet Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Contract with the Community Benefit Society for Libraries and Archive Services

**Description:** Purpose of Report: This report asks the Cabinet to agree the heads of terms with Explore Libraries and Archive Mutual for operation of the Council's libraries and archive services.

Members are asked to agree the heads of terms of the contract for operation of the service from 1 April, 2015.

**Wards Affected:** All Wards

**Report Writer:** **Deadline for Report:** Before 24/10/13

**Lead Member:** Cabinet Member for Leisure, Culture & Tourism

**Lead Director:** Director of Communities & Neighbourhoods

**Contact Details:** Charlie Croft, Assistant Director Communities and Culture

charlie.croft@york.gov.uk

**Implications** Legal

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a

decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:**

**Background Documents:** Contract with the Community Benefit Society for Libraries and Archive Services

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/11/13



## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 05/11/13

**Keyword:**

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Draft Local Flood Risk Management Strategy

**Description:** Purpose of the Report: The Council is required to produce a Local Flood Risk Management Strategy under Section 9 of the Flood and Water Management Act 2010. In consultation with flood risk management partners a draft strategy has been produced. Following Cabinet approval of this, it will be subject to public consultation and final Cabinet approval.

Members are asked to give approval of the draft strategy to enable public consultation to commence.

This report has been slipped to the November Cabinet because the draft Flood Risk Management Strategy requires internal and external consultation to be carried out and the results incorporated into the document to be taken to Cabinet. It is intended to discuss the draft in a workshop format to bring together all interested parties. While the writing of the draft is progressing well it will not be possible to set up a workshop in the timescale required by the Cabinet process, which is further aggravated by the summer holidays. In order to ensure that a robust document can be presented to Cabinet it is requested that the item be slipped to the November meeting, by which time satisfactory consultation will have been achieved. There is no statutory deadline for the production of the strategy and minimal risk to the Council in delaying its production.

**Wards Affected:** All Wards

**Report Writer:** Mike Tavener **Deadline for Report:** Before 23/10/13

**Lead Member:** Cabinet Member for Transport Planning & Sustainability

**Lead Director:** Director of City & Environmental Services

**Contact Details:** Mike Tavener, Project Manager

Tel: (01904) 554173

mike.tavener@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** Please contact report author Mike Tavener.

**Process:** Please contact report author Mike Tavener.

mike.tavener@york.gov.uk

**Consultees:** Internal departments, Members and other flood risk management

authorities.

**Background Documents:** Draft Local Flood Risk Management Strategy

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 18/11/13

## FORWARD PLAN ITEM

**Meeting:** Cabinet

**Meeting Date:** 05/11/13

**Keyword:** Budget

**Item Type:** Cabinet Decision - of 'Normal' Importance

**Title of Report:** Capital Programme Monitor 2 2013/14

**Description:** Purpose of Report: To provide members with an update on the capital programme

Members are asked to note the issues and approve any adjustments as required

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:** Before 24/10/13

**Lead Member:** Councillor Dafydd Williams

**Lead Director:** Director of Customer & Business Support Services

**Contact Details:** Ross Brown

ross.brown@york.gov.uk

**Implications:** Financial

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** Contact Report Author

**Process:** Contact Report Author

**Consultees:**

**Background Documents:** Capital Programme Monitor 2 2013/14

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

18/11/13